

Fairhaven Community Association Meeting Agenda
December 10, 2025 6:30pm – Fairhaven School (495 Forrester Rd.)

Attendance					
Vacant	President		Vacant	Social Coordinator	
Shannon	Vice President		Vacant	Soccer Coordinator	
Marci	Treasurer	<	Chase	Rink Coordinator	
Vacant	Secretary		Joanne	Director at Large	<
Noreen	Program Coordinator	C	Vacant	Director at Large	
Barb	Newsletter Coordinator	<	Deairra	Director at Large	
Jennifer	Communication Coordinator	<	Sarah	Community Consultant	<
Guests	Patrick				

Quorum: 4 (Quorum met: 5 (yes) / (no))

1. Opening / Call to Order: 6:48pm

2. Introductions

3. Review & Acceptance of the Agenda

Motion to accept the agenda (1st Barb / 2nd Joanne)

4. Review & Acceptance of the Previous Meeting Minutes

- Faith is no longer Secretary

Motion to accept the previous meeting minutes (1st Barb / 2nd Marci_)

5. Reports

- **President (Vacant)**
- **Vice President (Shannon) - Sends Regrets**
- **Secretary (Vacant)**
- **Program Coordinator (Noreen)**
 - Badminton will start January 16th every second Friday
 - People to contact Noreen for more info on programs
 - Pictures of activities (website/social)
 - Babysitting to be advertised at schools. Class limit?

Motion to Pay Nicole \$160 for Functional Fitness (1st Noreen / 2nd Joanne)

- **Treasurer (Marci)**
 - Bank Balance: \$41,470.13
 - Insurance was submitted and waiting for confirmation

- **Soccer Report (Vacant) Report by Marci**

- o No report. Ongoing season. No issues.
- **Newsletter (Barb)**
 - o Sample passed around
 - o Will not be in colour when delivered
 - o Canada post to deliver - 1st week of January
 - o Jennifer will create a QR code to be used in the newsletter for the newsletter sign up and programs landing page on the website.
 - o Post newsletter on Facebook and website and email to email subscribers

Motion to approve up to \$1500 for newsletter printing and delivery (1st Jennifer / 2nd Joanne)
- **Communications Coordinator (Jennifer) - [See Attached](#)**
 - o Facebook 142 followers
 - o Webpage design mostly complete, will create QR codes to link to our website to use for marketing
 - o Email: new board member interest
 - o Program registration spreadsheet created in google docs
 - o Sarah also found a program tracking for city stats spreadsheet and a program questionnaire to hand out at the end of programs, which can be edited to ask whatever feedback we are looking for, and should have a QR code added to refer to other programs.
- **Social Coordinator (Vacant)**
- **Rink Coordinator (Chase)**
 - o \$665.06 - snow blower maintenance
 - o \$107.43 bracket for bench
 - o No rink lights - shot out with a BB gun, Use rink grant to get reimbursed – Must be approved by city
 - o Replace rink lights with LEDs? Permits?
 - o Approved by board for quotes to replace the rink lights
- **Directors at Large (Joanne, Deaira)**
 - o Pickleball 29 players, with a waiting list
 - o January 6th and Jan 8th starts
 - o Reimburse 2 people for medical reasons
 - o Volleyball - no booking made at Fairhaven school, will work with Larry to find other times/schools
- **Community Consultant (Sarah) - [Report](#)**
 - o Program Stats - Volleyball 18 reg with average 12 per night
 - o Grants writing workshop
 - o Volunteer Appreciation Event by city - good turn out
 - o Free Movies in the gym at Cosmo by the city Dec 22, 2-3:30 and 3:30 -5:30

- o Newcomers skills in communities, city program to connect newcomers to associations to fill positions. Must have 2 members take training on January 27
- o Jingle Bell Express Shopping bus 10:30-5:30pm
- o Meeting times booked for January 14, Feb 11, and March 11 at Fairhaven school library at 6:30pm

Motion to accept the reports as presented (1st Jennifer / 2nd Barb)

6. Old Business

- Large request on Facebook for the CA to help organize a garage sale day
- Also a large Facebook request for a block party in the spring/summer
- Marci will pick up more cheques from the bank

Motion to remove Jason from the bank account (1st Joanne / 2nd Noreen)

7. New Business

- Noreen to schedule paint night

Motion to nominate Patrick for Director at Large (1st Marci / 2nd Jennifer)

8. Correspondence

- Bank statement - see financial report

9. Next Meeting Date

- January 14, 6:30pm

10. Adjournment:

Motion to adjourn 8:45 pm (1st Joanne/2nd Marci)