

**FAIRHAVEN COMMUNITY ASSOCIATION
MINUTES OF OCTOBER 2, 2008
ST. MARK ELEMENTARY SCHOOL**

Meeting called to order 7:00pm.

Attendance: Lisa Thibodeau, Dennis Foret, Darla McMillan, Desiree Carter, Sheldon Sommerfeldt, Susan Boire, Michael Shaw, Andrea Wiebe

President's Report

None – position is vacant

Treasurer's Report

Dennis reported that we have not received acceptance from the Corporations Branch for our year-end financial statements that had been submitted at the end of our year (Mar 31/08). When we receive the notice, Lisa will need a copy.

Michael Shaw is willing to take on the role as Treasurer.

Motion – D. Carter / S. Sommerfeldt – to remove Dennis Foret's signing authority on any/all of our accounts and to add Michael Shaw effective immediately. The three signing officers will now be Desiree Carter, Sheldon Sommerfeldt and Michael Shaw.

.... Carried

A financial statement was not provided at this time.

Indoor Coordinator – Darla McMillan (to be taken over by Amber and Cavan Friesen)

We are running two classes this session. TaeKwonDo has 10 people registered and Badminton has 4. We collected \$200 in fees and \$60 in membership dues. Joanne Cliff has announced this is the last year she will be instructing Badminton. Both the Youth Centre and Girls on the Move are running with 10 – 15 participants each night out of St. Mark Elementary.

Motion – D. McMillan / D. Carter – to provide Youth Centre (Michelle Delorme) \$50 petty cash for art supplies.

.... Carried

We need registration forms and membership cards immediately. Andrea Wiebe is going to make the registration forms. Montgomery has a really good one and Lisa will provide Andrea with the contact name / number so we can hopefully copy it. Desiree will make the membership cards.

Joanne Cliff has been active in our community and instructing various classes for many years. She is currently in a fundraising event (a run in being held in Las Vegas) for St. Pauls Hospital Palliative Care Unit. Her goal is to raise \$1000. As a thank you for the overwhelming support she has shown us in the past, we are donating \$500 to the St. Paul's Hospital Foundation in her name.

Motion – D.Carter / M. Shaw – to donate \$500 to the St. Paul's Hospital Foundation in Joanne Cliff's name.

..... Carried.

Vicki Carnduff has contacted Desiree / Darla about running an Arts & Crafts class out of the Fairhaven Artroom on Wednesdays. She does not need to be paid for the class is wanting to volunteer her time and supplies. We will still require a contract to be written up and it can be indicated that the time and supplies are being volunteered. Desiree will ask Vicki to come to the next meeting or submit a written request of her needs for the class.

Basketball Coordinator – Susan Boire

We have 5 teams this year. We collected \$4014. This money was given to Mike Shaw to be deposited. We bought new jerseys for the teams in the amount of \$1187. We owe SMBA \$3450. We should be getting a cheque from KidSport for \$154.

Motion – D. Carter / D. McMillan – to pay \$1187 to Olympian Sports for the jerseys and \$3540 to SMBA for registration fees.

Softball Coordinator – Sheldon Sommerfeldt

Sheldon has not received money from the Phantom Zone yet. He will follow up and try to track it down. Sheldon announced his resignation from this position effective December 31, 2008.

City Liason Report – Lisa Thibodeau

Along with her written report, Lisa provided everyone with a Yearly Planning Calendar to ensure we do not miss any deadlines, a copy of our constitution as well as a handout from the City that identifies the contact people for various services within the City.

Other Business

Dennis provided a completed form for our liability insurance. Desiree will mail it to AON Reed Stenhouse along with a cheque for \$1000 for the premium. We are also applying for Board of Directors liability insurance as well. We will get a quoted price before adding it to our current policy. Lisa will need a copy of the insurance policy for her records.

We are changing our meetings to the first Wednesday of the month effective November 5th. Darla will advise Bonnie at St. Mark and Desiree will update the website.

Meeting adjourned at 8pm.

Next meeting: Nov 5/08 at St. Mark Elementary.